### **Annex A: Parent Declaration for Free Early Education Entitlements, April 2024**

#### Your child's details

Your chosen provider will need to see your child’s birth certificate or passport as proof of their date of birth.

|  |  |  |  |
| --- | --- | --- | --- |
| Child's Legal Surname: | | Child's Legal Forename(s): | |
| Name by which the child is known (if different from above): | | | |
| Date of Birth: |  | Gender: |  |
| Address: | | Post Code: | |
| Documentary proof of DOB Type (eg Birth Certificate, Passport): |  | Document recorded by (name of staff member): |  |
| Date document recorded (dd/mm/yyyy): |  | Working parent entitlement code: |  |
| Golden Ticket number: |  | 2 year olds with additional government support, Citizen Portal reference number - provider must ask to see the portal confirmation email (not necessary for Golden Tickets). |  |

#### Your details (parents/carers)

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|  |  |
| --- | --- |
| **Parent / Carer 1** | **Parent / Carer 2** |
| Legal surname: | Legal surname: |
| Legal forename: | Legal forename: |
| Date of birth: | Date of birth: |
| National Insurance or NASS number | National Insurance or NASS number |

#### Free early learning and childcare eligibility

Families receiving some form of additional government support can get 15 hours of free early years provision for 2 year olds, if they meet the eligibility criteria. For further information and to check your eligibility go to: [www.islington.gov.uk/free2](http://www.islington.gov.uk/free2)

All 3- and 4-year-olds are entitled to 570 hours a year (universal entitlement) and some 3- and 4-year-olds from working families may be entitled to an additional 570 hours (30 hours entitlement) a year; further information at [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk) This free childcare will be available and extended to eligible working parents of children from the age of 9 months:

* + - From April 2024, the 15-hour entitlement for children aged 2 years of eligible working parents
    - From September 2024, the 15-hour entitlement for children from the age of 9 months of eligible working parents
    - From September 2025, the 30-hour entitlement for children from the age of 9 months of eligible working parents

From April 2024, there may be some circumstances where households with two year olds meet the eligibility criteria for families receiving some form of additional government support and the working parent entitlement. **In these circumstances, the childcare should be provided under the additional government support entitlement.** The child will remain on this entitlement until they become eligible for the universal entitlement for 3 and 4-year-olds or 30 hours free childcare for 3 and 4-year-olds if they meet the eligibility criteria.

**Which entitlement applies to your application?**

Please speak to your childcare provider if you require information or assistance before choosing **one** of these options:

|  |  |
| --- | --- |
| **□** 2-year-old entitlement for families receiving some form of additional government support | **□** Eligible working parent entitlement |

#### Early Years Pupil Premium

Additional funding may be available through the Early Years Pupil Premium (EYPP) **[[1]](#footnote-1)** which is an additional sum of money paid to early years providers for the provision of extra support for your child. EYPP is used to improve teaching and learning facilities and resources to impact positively on your child’s progress and development.

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| --- | --- |
| Would you like us to check EYPP eligibility for your child? | YES / NO |

Some children are eligible for EYPP funding based on their current or previous looked after status. Please tell us if this is the case.

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| Is your child currently or been in the in the care of a local authority for at least 1 day? | YES / NO |
| Has your child left care through an Adoption Order; Special Guardianship Order or Child Arrangement Order? | YES / NO |

#### Disability Access Fund

If your child is receiving Disability Living Allowance (DLA)[[2]](#footnote-2) and is receiving free entitlements, he or she is eligible for the Disability Access Fund (DAF). DAF is paid to your early years provider. The purpose of DAF is to support providers to make reasonable adjustments and build the capacity of their setting to support children with disabilities.

|  |  |
| --- | --- |
| Does your child receive DLA? | YES / NO |

Please give a copy of your child’s DLA eligibility letter to the provider, who will send a copy to Islington Council to claim the funding.

If your child is splitting their free entitlement across two or more providers, please tell us the main setting to pay the DAF to:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please note that from April 2024 2-year-olds will qualify for DAF and EYPP, and under 2’s will qualify from September 2024.**

#### Provider and attendance details

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* You need to agree and complete this Declaration Form with each provider your child attends for their early education entitlement of 15 or 30 hours per week to ensure that funding is paid fairly between them.
* Your child can attend a maximum of two sites in a single day and if your child attends more than one provider we will split the funding fairly between the providers.

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| Provider | | **Please enter total free entitlement hours attended per day** | | | | | | | | | | | | | | **Total number of hours per week** | | **Number of weeks per year** | |
| Mon | | Tue | | Wed | | Thu | | Fri | | Sat | | Sun | |
| **A** |  | |  | |  | |  | |  | |  | |  | |  | |  | |  |
| **B** |  | |  | |  | |  | |  | |  | |  | |  | |  | |  |
| **C** |  | |  | |  | |  | |  | |  | |  | |  | |  | |  |
| Total free hours attended | |  | |  | |  | |  | |  | |  | |  | |  | |  | |

#### Parent/Carer/Guardian with legal responsibility declaration

I (Name)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Address)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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confirm that the information I have provided above is accurate and true. I understand and agree to the conditions set out in this document and I authorise (Name of Provider/s)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to claim free entitlement funding as agreed above on behalf of my child.

In collecting your data for the purposes of checking your eligibility for free entitlements, Early Years Pupil Premium (EYPP) or Disability Access Fund (DAF), Islington Council is exercising the function of a government department. Islington Council is authorised to collect this data pursuant to Section 13 of the Childcare Act 2006.

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|  |  |  |  |
| --- | --- | --- | --- |
| **Parent/carer/guardian with legal responsibility** | | **Executive/head/childcare provider** | |
| Signed |  | Signed |  |
| Print  name |  | Print  Name |  |
| Date |  | Date |  |

1. <https://www.gov.uk/education/early-years-funding> [↑](#footnote-ref-1)
2. <https://www.gov.uk/disability-living-allowance-children/overview> [↑](#footnote-ref-2)